

Note: By resolution adopted May 20, 1998, unanimous vote, without objection, on any question requiring a recorded vote showing how each director voted under Section 508 of the School Code shall be deemed to be an affirmative vote by each director as if he/she has responded affirmatively to the calling of his/her individual name and shall be recorded as follows: Section 508 vote: All directors present voted in the affirmative.

AGENDA  
SOUTHERN HUNTINGDON COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 20, 2024-7:00 P.M.-SHCHS/MS LIBRARY

I. Call to Order:

II. Pledge of Allegiance:

III. Opening Prayer:

Student Representative. Addie Barnett or Kendon Helman will give a report.  
(Board Meeting)

IV. Citizens' Comments on Agenda Items:

V. Minutes. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following as presented on this date.

Regular Meeting Minutes of January 16, 2024 1-6

VI. Budget & Finance Committee:

1. Payment of Bills. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the bills as presented. ATTACHED

2. Cafeteria/Treasurer Report. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the cafeteria/treasurer report as presented.

3. Food Service Management Company-Request for Proposal (RFP). Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Food Service Management Company RFP.

4. Franklin & Marshall College MOU-2024-2026 SY. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Franklin & Marshall College Memorandum of Understanding in the amount of \$13,080.00/year, effective July 1, 2024 to June 30, 2026. 7-13

VII. Building Maintenance Committee:

1. Report-Mr. Stanley G. Hall, Jr., Maintenance Supervisor. A written report will be given. 14-15

2. Letter of Proposal-EI Associates-Additional Services Request-Amendment No. 6-HOP Traffic Scoping and Traffic Impact Study. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Letter of Proposal EI Associates-Additional Services Request-Amendment No. 6-HOP Traffic Scoping and Traffic Impact Study. The fee is anticipated to be in the range of \$24,000.00-\$27,000.00. 16-20
- VIII. Education Committee:
1. TIU Report.
  2. HCCTC Report.
  3. Professional Development Request: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following request:
    - a. Hillary Lambert permission to attend the 2024 PARRS conference in State College on Thurs. Apr. 25 and Fri. Apr. 26, 2024. Approx. cost-\$295.00 (conf. fee) to be paid by the district.
    - b. Dwayne Northcraft permission to attend the 2024 PARRS conference in State College on Thurs. Apr. 25, 2024. Approx. cost-\$295.00 (conf. fee) to be paid by the district.
    - c. Toby Dick permission to attend the Social Emotional Network workshop in Huntingdon on Wed. Feb. 14, 2024. No cost to the district.
    - d. Bethany Fischer permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center on Thurs. Feb. 15 and Fri. Feb. 16, 2024. Approx. cost-\$7.00 (conf. fee) to be paid by the district.
    - e. Brock Yohn permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center Annex Building on Wed. Mar. 6 and Thurs. Mar. 7, 2024. Approx. cost-\$257.00 (conf. fee, sub.) to be paid by the district.
    - f. Emily Parson permission to attend the Social Emotional Network workshop at TIU #11 on Wed. Feb. 14, 2024. No cost to the district.
    - g. Margaret Pleacher permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center Annex Building on Wed. Mar. 6 and Thurs. Mar. 7, 2024. Approx. cost-\$257.00 (conf. fee, sub.) to be paid by the district.
    - h. Kaitlyn Book permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center Annex Building on Wed. Mar. 6 and Thurs. Mar. 7, 2024. Approx. cost-\$7.00 (conf. fee) to be paid by the district.

- i. Autumn Whitsel permission to attend the Intensive Skills Training workshop in Harrisburg on Tues. Feb. 6 and Wed. Feb. 7, 2024. Approx. cost-\$734.56 (conf. fee, sub., mileage) to be paid by the district.
  - j. Hillary Lambert permission to attend the PASBO Commonwealth Budget Seminar (virtual) on Mon. Feb. 12, 2024. Approx. cost-\$80.00 (conf. fee) to be paid by the district.
  - k. Autumn Whitsel permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center on Thurs. Feb. 15 and Fri. Feb. 16, 2024. Approx. cost-\$257.00 (conf. fee, sub.) to be paid by the district.
  - l. Rebecca Glunt permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center Annex Building on Mon. Feb. 26, 2024. Approx. cost-\$147.00 (meal, conf fee, sub.) to be paid by the district.
  - m. Cody Young permission to attend the Safety Care Initial Training at Huntingdon County Career and Technology Center Annex Building on Mon. Feb. 26, 2024. Approx. cost-\$147.00 (meal, conf fee, sub.) to be paid by the district.
  - n. Mikara Anderson permission to attend the Alternative Certification Observation at Big Spring MS on Wed. Feb. 21, 2024 and Fri. Mar. 15, 2024. Approx. cost-\$250.00 (sub.) to be paid by the district.
  - o. Jenna Parks permission to attend the Best Practices in Online Learning in Bethlehem on Wed. Mar. 13 and Thurs. Mar. 14, 2024. Approx. cost-\$115.92 (mileage) to be paid by the district.
4. Field Trip Requests. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following requests:
- a. Sarah Enyeart permission to take three (3) students to Penn State, Altoona to compete in a Kid Wind Challenge on Tues. Feb. 27, 2024 (snow date Thurs. Feb. 29, 2024). Approx. cost-\$125.00 (sub.) to be paid out of the PARSS Grant. **1 van**
  - b. Sarah Enyeart permission to take students to Saint Francis University on Tues. Mar. 5, 2024. Approx. cost-\$125.00 (sub.) to be paid out of the PARSS Grant. **2 vans**
  - c. Mikara Anderson and Carly Rudy permission to take two to three (2-3) students to Cumberland Valley H.S. on Thurs. Apr. 4, 2024 (after school) to discuss PA FFA State Officer information. Approx. cost-mileage, to be paid out of the FFA funds. **1 van**

- d. Sarah Enyeart permission to take six (6) students to Mill Creek Fire Hall on Fri. May 17, 2024 to participate in a regional tournament. Approx. cost-\$125.00 (sub.) to be paid out of the PARSS Grant. **1 van**
- e. Alison Parsons permission to take ten (10) students to Spain on June 9 to June 15, 2025. Costs to be paid by fundraisers, grants, students. **charter bus**
- f. Tyler Clewell permission to take two (2) students to Bald Eagle Area HS on Thurs. Feb. 22 to Sat. Feb. 24, 2024 to participate in the PMEA Region III Band Festival. Approx. cost-\$1,288.40 (sub., motel, mileage) to be paid by the district. **1 van**
- g. Robin Whitsel permission to take students to Hershey on Sun. Apr. 7 to Wed. Apr. 10, 2024 for the FBLA State Leadership conference. Approx. cost-\$375.00 (sub.) to be paid out of FBLA funds. **3 vans**
- h. Stephanie Miller permission to take students to Old Bedford Village on Thurs. May 9, 2024. Costs to be paid by the PTO. **1 bus**
- i. Spring Farms Elementary first and second grade teachers permission to take students to Old Bedford Village on Tues. May 14, 2024. Costs to be paid by the PTO. **1 bus**
- j. Grace Lathrop permission to take students to Juniata Valley HS on Tues. Feb. 27 and Wed. Feb. 28, 2024 for Jr. High County Chorus. Approx. cost-\$280.24 (sub., mileage) to be paid by the district. **1 bus**
- k. Tyler Clewell permission to take students to Mifflin County MS on Fri. May 17, 2024 to participate in the PMEA District IV 6<sup>th</sup> grade Band Fest. Approx. cost-\$333.60 (fee, sub., mileage) to be paid by the district. **1 van**
- l. Shade Gap Elementary kindergarten, first and second grade teachers permission to take students to Land of Little Horses on Wed. May 15, 2024. Costs to be paid by the PTO. **2 buses**
- m. Mikara Anderson and Carly Rudy permission to take students to New Holland Sale Barn in Lancaster on Mon. Apr. 22, 2024. Approx. cost-\$983.20 (sub., mileage) to be paid by FFA. **1 bus**
- n. Renee Houck. Tracy Crostley and Leann Weist permission to take students to Penn State All Sports Museum and Berkey Creamery in State College on Fri. May 17, 2024. Costs to be paid by the PTO. **1 bus**

- o. Mrs. Cavanaugh and Mrs. Heath permission to take students to Old Bedford Village on Tues. May 14, 2024. Costs to be paid by the PTO. **1 bus**
- p. Jacqueline Allison permission to take nine (9) students to Huntingdon Area HS on Fri. Apr. 26, 2024 to participate in PMEA District Chorus Fest. Approx. cost-\$246.84 (regis. fee, mileage) to be paid by the district. **1 van**
- q. Bethany Fischer and Ryan Wilt permission to take students to Huntingdon Area HS on Wed. Mar. 6, 2024 for a college career fair. Approx. cost-\$170.64 (mileage) to be paid by the district. **2 buses**
- r. Carly Rudy and Nicolee Christophel permission to take students to Juniata College Field Station on Tues. Apr. 23, 2024. Costs to be paid by FFA. **2 vans**
- s. Carly Rudy permission to take students to Sheraton Harrisburg Hershey Hotel on Sun. Mar. 24 to Tues. Mar. 26, 2024 for PA State Legislative Leadership conference. Costs to be paid by FFA. **1 van**
- t. Grace Lathrop permission to take students to Somerset HS on Wed. Mar. 6 to Fri. Mar. 8, 2024 to attend PMEA Region 3 Chorus. Approx. cost-\$375.00 (sub., mileage) to be paid by the district. **1 van**
- u. Monica Cerett permission to take students to Hershey Park on Fri. May 3, 2024 for the Class of 2024 trip. Costs to be paid by the class. **1 bus**
8. Policy #918 Community-Title I Parent and Family Engagement. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the second reading of Policy #918-Community-Title I Parent and Family Engagement. 21-29
9. Scholarship. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Eric Turner Memorial Welding Scholarship, beginning with the 2023-2024 SY.
10. Scholarship. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Huntingdon Moose 223 Scholarship Program, beginning with the 2023-2024 SY.
11. Policy #810 Operations-Transportation. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #810-Operations-Transportation. 30-34

12. Policy #008 Local Board Procedures-Organization Chart (Attachment). Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #008 Local Board Procedures-Organization Chart (Attachment). 35
13. Policy #815 Operations-Acceptable Use of Internet, Computers and Network Resources. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #815 Operations-Acceptable Use of Internet, Computers and Network Resources. 36-47
14. Policy #815.1 Operations-District Social Media. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #815.1 Operations-District Social Media. 48-52
15. Policy #815.2 Operations-Use of Livestream Video on SHCSD Property and in SHCSD Classrooms. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #815.2 Operations-Use of Livestream Video on SHCSD Property and in SHCSD Classrooms. 53-64
16. Policy #816 Operations-Video Monitors. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #816 Operations-Video Monitors. 65-66
17. Policy #124 Programs-Summer School. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy #124 Programs-Summer School. 67-68
18. Rocket Online Academy-Summer School Handbook-2025. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of the Rocket Online Academy-Summer School Handbook for 2025. 69-73

IX. Salary & Personnel Committee:

1. 2023-2024 Non-Instructional Substitute Listing. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to give approval to add Robert Bilger and Kara Garlock to the Non-Instructional Substitute listing for the 2023-2024 SY. 74
2. Resignation. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the resignation from Kara Garlock from her full-time paraeducator position, effective January 19, 2024.
3. #476 FT Paraeducator-SD (Floating). Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Danyle Varner, \$11.64/hr., as a full-time paraeducator for the school district, effective January 29, 2024.
4. Volunteers-Baseball 2023-2024 SY. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Jim Booher, Josh Berrier and Kevin Booher as volunteers for baseball for the 2023-2024 SY.

5. Abolish a Position. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to abolish the transportation paraeducator position, effective immediately.
  6. Resignation. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the resignation from Shelby Neuder from her cafeteria worker position, effective January 19, 2024.
  7. #478 PT (4.75 hrs.) Cafeteria Worker-HS/MS. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Donna Snare, \$11.40/hr., as a part-time cafeteria worker at the high school/middle school, effective February 26, 2024.
  8. Volunteer-Track. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Sarah McMath as a volunteer for track for the 2023-2024 SY.
  9. Musical. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Shane Peachey as a volunteer for chorus/the musical.
  10. Game Worker. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Regina Sellers as a Game Worker for the 2023-2024 SY.
  11. Retirement. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the retirement letter from Dwayne Northcraft, as Superintendent, effective January 31, 2025. 79
  12. Superintendent Contract. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Hillary Lambert as Superintendent, \$105,000.00, effective February 1, 2025 through January 31, 2030, pursuant to the terms and conditions outlined in the employment agreement between the parties, which agreement is also approved and securing all necessary/final clearances and pending any necessary Pennsylvania Department of Education approvals. 80-95
  13. Addendum-Superintendent Contract. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Addendum to the Superintendent Contract with Dwayne Northcraft, effective February 20, 2024 through June 30, 2024 and July 1, 2024 through January 31, 2025. 96
- Activities Report. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the December 2023 and January 2024 Activities Report submitted by Courtney Farnum. 75-78

- X. REPORTS:
  - 1. High School/Middle School Principal
  - 2. Elementary School Principal
  - 3. Director of Special Education
  - 4. HS/MS Assistant Principal/Curriculum Coordinator
  - 5. Business Manager
  - 6. Superintendent
  
- XI. Citizen's Comments
  
- XII. Board Member's Comments
  
- XIII. Adjournment

**REMINDERS**

Workshop-Wednesday, March 13, 2024-6:30 p.m.  
Board Meeting-Tuesday, March 19, 2024-7:00 p.m.