

Note: By resolution adopted May 20, 1998, unanimous vote, without objection, on any question requiring a recorded vote showing how each director voted under Section 508 of the School Code shall be deemed to be an affirmative vote by each director as if he/she has responded affirmatively to the calling of his/her individual name and shall be recorded as follows: Section 508 vote: All directors present voted in the affirmative.

AGENDA
SOUTHERN HUNTINGDON COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 21, 2023-7:00 P.M.-SHCHS/MS LIBRARY

I. Call to Order:

II. Pledge of Allegiance:

III. Opening Prayer:

Student Representative. Seniors-Addie Barnett/Kendon Helman will give a report. **(Board Meeting)**

Request to Speak to the Board. Jason Heeter would like to speak to the Board regarding a personnel matter (Executive Session).

IV. Citizens' Comments on Agenda Items:

V. Minutes. Motion by _____, seconded by _____, to approve the following as presented on this date.

Special Meeting Minutes of October 11, 2023	1-2
Regular Meeting Minutes of October 17, 2023	3-10

VI. Budget & Finance Committee:

1. Payment of Bills. Motion by _____, seconded by _____, to approve the bills as presented. ATTACHED

2. Cafeteria/Treasurer Report. Motion by _____, seconded by _____, to approve the cafeteria/treasurer's report as presented.

3. PAES (Practical Assessment Exploration System) Lab Contract 2023-2024 SY. Motion by _____, seconded by _____, to approve the PAES Lab Contract with Tuscarora Intermediate Unit #11 for the 2023-2024 SY, in the amount of \$4,210.00 (2 slots). 11

4. Transfer Bus Route #6. Motion by _____, seconded by _____, to approve the transfer of bus route #6 to Craig Yohn effective January 1, 2024.

5. Dual Credit Grant 2023-2024 SY. Motion by _____, seconded by _____, to approve to pay additional student early to college tuition as outlined in the Dual Credit Grant during the 2023-2024 school year in the amount of approximately \$40,000.00. Tuition payment is only applicable to students currently enrolled in the program.

VII. Building Maintenance Committee:

1. Report-Mr. Stanley G. Hall, Jr., Maintenance Supervisor. A written report will be given. 12-13
2. Building Usage Request. Motion by _____, seconded by _____, to approve the following request:
 - a. Huntingdon County Career and Technology Center permission to use the high school/middle school auditorium on Thurs. May 16, 2024 from 5:00 p.m. to 8:30 p.m. to hold HCCTC graduation.

VIII. Education Committee:

1. TIU Report.
2. HCCTC Report.
3. Professional Development Request: Motion by _____, seconded by _____, to approve the following request:
 - a. Mikara Anderson permission to attend the SAE for All training in Indianapolis on Thurs. Jan. 25 and Fri. Jan. 26, 2024. Approx. cost-\$250.00 (sub.) to be paid by the district.
 - b. Toby Dick permission to attend the Digital World: Youth, Social Media, Sexualized Content and Mental Health workshop at Juniata College on Wed. Dec. 13, 2023. No cost to the district.
4. Field Trip Requests. Motion by _____, seconded by _____, to approve the following requests:
 - a. Mikara Anderson and Carly Rudy permission to take students to the PA Farm Show in Harrisburg on Mon. Jan. 8, 2024 for FFA Day. Approx. cost-\$334.00 (sub., mileage) to be paid out of FFA funds. **1 bus/1 van**
 - b. Grace Lathrop permission to take nine (9) students to Juniata H.S. on Thurs. Jan. 25 to Sat. Ja. 27, 2024 for PMEA District 4 Chorus Festival. Approx. cost-\$250.00 (sub.) to be paid out of the district funds. **1 van**

- c. Mikara Anderson and Carly Rudy permission to take students to Harrisburg/Hershey on Sat. Feb. 17 to Sun. Feb. 18, 2024 for PA FFA ACES conference. No cost-transportation will be covered by County FFA. **County school bus**
- d. Mikara Anderson and Carly Rudy permission to take six (6) students to Dublin, Ireland on Wed. June 26 to Fri. July 6, 2025 to tour agricultural businesses. Only trip costs through EF Tours.
5. Policy #800 Operations-Records Management. Motion by _____, seconded by _____, to approve the second reading of Policy #800 Operations-Records Management. 14-19
6. Policy #830 Operations-Security of Computerized Personal Information/Breach Notification. Motion by _____, seconded by _____, to approve the second reading of Policy #830 Operations-Security of Computerized Personal Information/Breach Notification. 20-22
7. Policy #830.1 Operations-Data Governance-Storage/Security. Motion by _____, seconded by _____, to approve the second reading of Policy #830.1 Operations-Data Governance-Storage/Security. 23-26
8. Policy #216.1 Pupils-Supplemental Discipline Records. Motion by _____, seconded by _____, to approve the second reading of Policy #216.1 Pupils-Supplemental Discipline Records. 27-29
9. Policy #251 Pupils-Students Experiencing Homelessness, Foster Care and Other Educational Instability. Motion by _____, seconded by _____, to approve the second reading of Policy #251 Pupils-Students Experiencing Homelessness, Foster Care and Other Educational Instability. 30-39
10. Policy #006 Local Board Procedures-Meetings. Motion by _____, seconded by _____, to approve the second reading of Policy #006 Local Board Procedures-Meetings. 40-48
11. Change in Title. Motion by _____, seconded by _____, to change High School/Middle School Curriculum Coordinator to High School/Middle School Assistant Principal/Curriculum Coordinator. The HS/MS Coordinator title will also be changed on the job description and within the Act 93 agreement with no change to salary.
12. Early Graduation. Motion by _____, seconded by _____, to approve early graduation for student #2024002 and 2024003 at the end of the 2024-2025 SY.

13. Safe2Say Something Procedures Attachment. Motion by _____, seconded by _____, to approve the Safe2Say Something Procedures attachment. 53-69
14. Job Description. Motion by _____, seconded by _____, to approve the revised job description for the High School/Middle School Assistant Principal/Curriculum Coordinator. 70-71

IX. Salary & Personnel Committee:

1. 2023-2024 Non-Instructional Substitute Listing. Motion by _____, seconded by _____, to give approval to add Bobbie Taylor to the 2023-2024 Non-Instructional Substitute Listing. 49
2. Elementary Girls' Basketball Volunteers 2023-2024 SY. Motion by _____, seconded by _____, to approve Arlie Love, Michael Hiles, Patrick Horne and Scott Price as volunteers for elementary girls' basketball for the 2023-2024 SY.
3. Musical Volunteers 2023-2024 SY. Motion by _____, seconded by _____, to approve Michelle Book, Abigayle Zimmerman, Michelle Jones, Nicholas Call and Amy Harper as volunteers for the musical for the 2023-2024 SY.
4. Track Coaches/Volunteers 2023-2024 SY. Motion by _____, seconded by _____, to approve the following coaches/volunteers for the 2023-2024 SY:

Coaches

Stephen Keim-Max Step-\$3,500.00
 Ward (Pat) Patton-Step 4-\$2,000.00
 Davin Morgan-Max Step-\$2,300.00
 Aaron Batzel-Step 2-\$1,800.00

Volunteers

Dustin Boden
 Vaughn Flood
 Abigail Horne (JH)
 Eric Patton
 Scott Price (JH)
 Allen Seibert
 Billie Hammond

5. Baseball Volunteer. Motion by _____, seconded by _____, to approve Joshua Oswald as a volunteer for Jr. High baseball for the 2023-2024 SY.

6. Game Worker. Motion by _____, seconded by _____, to approve Ian Kidd as a Game Worker for girls' basketball for the 2023-2024 SY.
7. #462 PT Cafeteria Worker-HS/MS (4.25 hr.). Motion by _____, seconded by _____, to approve Camille Whitsel, \$11.40/hr., as a part-time Cafeteria Worker at the high school/middle school, effective November 13, 2023.
8. Resignation. Motion by _____, seconded by _____, to accept the resignation from Lily Nunemaker, from her paraeducator position, effective November 10, 2023. 50
9. Resignation. Motion by _____, seconded by _____, to accept the resignation from Tara Buterbaugh, from her paraeducator position, effective November 10, 2023. 51
10. Girls' Basketball Volunteer. Motion by _____, seconded by _____, to approve Chuck Clippinger as a volunteer for elementary girls' basketball for the 2023-2024 SY.
11. Game Worker. Motion by _____, seconded by _____, to approve Leann Weist as a Game Worker for the 2023-2024 SY, paid as per contract.
12. Resignation. Motion by _____, seconded by _____, to accept the resignation from Hailey Mills from her cafeteria worker position, effective October 6, 2023.
13. Van Driver. Motion by _____, seconded by _____, to approve Jeremy Cowan as a van driver for Jan Cowan.
14. Resignation. Motion by _____, seconded by _____, to accept the resignation from Joanne Wilson, from her cafeteria worker position, effective immediately. 52
15. Van Driver. Motion by _____, seconded by _____, to approve Curtis Carbaugh as a van driver for Jan Cowan.
16. Boys' Basketball Volunteer. Motion by _____, seconded by _____, to approve Matthew Clark as a volunteer for boys' basketball for the 2023-2024 SY.
17. #466 Head Cheerleading Coach. Motion by _____, seconded by _____, to approve Ashley Creswell, Step 2-\$2,000.00 (prorated), as the Head Cheer Coach for the 2023-2024 SY.

18. #472 LT Substitute Mid-Level English Instructor. Motion by _____, seconded by _____, to approve Valerie Ciampa-White, B+15, Step 17-\$63,879.00, as a LT Substitute Mid-Level English Instructor, effective November 22, 2023, for the remainder of the 2023-2024 SY.
19. Retirement. Motion by _____, seconded by _____, to accept the retirement from Rhonda Thomas from her paraeducator position, effective December 22, 2023. 72
20. Resignation. Motion by _____, seconded by _____, to accept the resignation from Carey Grove from her Elementary Instructor position, effective January 12, 2024. 73
21. Softball Scout. Motion by _____, seconded by _____, to give approval for McKenna Garlock to attend an open gym for softball in December 2023.

FYI

Bobbie Taylor transferred to Spring Farms Elementary School Cafeteria Manager, effective November 6, 2023.

- X. REPORTS:
1. High School/Middle School Principal
 2. Elementary School Principal
 3. Director of Special Education
 4. Curriculum Coordinator
 5. Business Manager
 6. Superintendent

XI. Citizen's Comments

XII. Board Member's Comments

XIII. Adjournment

REMINDERS

Reorganization/Regular Meeting-Tuesday, December 5, 2023-6:30 P.M.