

**Southern Huntingdon County School District**  
**Parental Request for Educational Tours/Trips Not School Sponsored**

From \_\_\_\_\_ Student \_\_\_\_\_  
Parent/Guardian

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

We, the parents/guardians of \_\_\_\_\_, wish to have him/her excused from school on \_\_\_\_\_  
Student's First and Last Name (MM/DD/YY)

through \_\_\_\_\_ for what we consider an educational trip.  
(MM/DD/YY)

We understand that the Principal is authorized to excuse students' absences for educational trips for one (1) to ten (10) days of total absences. Any denied trip request may be reviewed by the Superintendent through parental request. All trips over ten (10) days approved by the principal will be submitted to the school board for approval. We also understand that our child is responsible for making up any missed school work.

Destination or Itinerary: \_\_\_\_\_

We believe this trip to be of educational value because: \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

.....  
\_\_\_\_ Approved

\_\_\_\_ Disapproved

\_\_\_\_\_  
*Principal's Signature*

\_\_\_\_\_  
*Date*

FOR OFFICE USE ONLY: Number of Excused Days \_\_\_\_\_ Number of Unexcused Days \_\_\_\_\_ Student's GPA: \_\_\_\_\_

**Teachers Signature:**

**Student received work to do while out:**

Period 1 \_\_\_\_\_

\_\_\_\_\_

Period 2 \_\_\_\_\_

\_\_\_\_\_

Period 3 \_\_\_\_\_

\_\_\_\_\_

Period 4 \_\_\_\_\_

\_\_\_\_\_

Period 5 \_\_\_\_\_

\_\_\_\_\_

Period 6 \_\_\_\_\_

\_\_\_\_\_

Period 7 \_\_\_\_\_

\_\_\_\_\_

Period 8 \_\_\_\_\_

\_\_\_\_\_

Period 9 \_\_\_\_\_

\_\_\_\_\_